



## Products & Services Update

December 10, 2018

**TO: All Members**

**SUBJECT: AHP Online Updates Coming – Action Required by Jan. 4**

FHLBank Pittsburgh will be implementing changes to the technology supporting the Affordable Housing Program (AHP) Online system on Monday, Jan. 28, 2019. The overall look, feel and function of the system will not be affected. Users will, however, see improvements in system tasks, such as compliance functions and homeowner income calculations, for projects approved in 2019 and beyond. Other processes, including underwriting documentation needed at application submission and disbursements for multiple homeowners, will change slightly. More details will be shared in January.

### Project Disbursements and Extension Requests

To prepare for the system updates, **the Bank will not be accepting new AHP project disbursement or extension requests from Jan. 4-27, 2019.** This temporary pause will allow all submitted requests to be reviewed by the Bank prior to the system changes being implemented. To ensure timely disbursements and extensions for your AHP projects, **please ensure all pending disbursement requests are in the “member approved” status and extension requests are in the “certified” status by 5 p.m. Eastern on Friday, Jan. 4.** After that time, new disbursement and extension requests cannot be submitted in the system until the updates are implemented on Jan. 28. No exceptions or extensions to the Jan. 4 deadline will be granted.

### Semi-Annual Progress Reports

Please also note that July-December 2018 Semi-Annual Progress Reports (SAPRs), which are due for all approved AHP projects that are not yet complete, should not be submitted in the current AHP system. The SAPRs for July-December 2018 would normally be due by Jan. 31, 2019, but the submission date will be extended. An email will be sent in **early February letting sponsors know that they can complete the July-December 2018 SAPR in the updated system.**

If you have any questions about AHP or the AHP Online system, please contact:

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