



First Front Door Counseling Agency Approval

This form must be completed by a Federal Home Loan Bank of Pittsburgh (FHLBank) member institution, in conjunction with the housing counseling entity. Any approval of new housing counseling agencies is at the sole discretion of FHLBank.

Please complete applicable sections of this form and submit it and applicable documents to:

First Front Door requests: firstfrontdoor@fhlp-pgh.com

Section A: Information

Requesting Member Institution: _____

Member Contact Name: _____

Email: _____

Telephone Number: _____

Name of Counseling Agency to be Approved: _____

Agency Address: _____

Contact Name (if applicable): _____

Email (if applicable): _____

Telephone Number: _____

Section B: Housing Curriculum

Length of housing counseling program:

- Four hours
- Six Hours
- Eight Hours
- Other: _____

Is this course offered:

- Online
- In Person

Does the counseling cover the topic of predatory lending? Yes No

Please provide a copy of the housing counseling curriculum, including all topics covered, to this form. To be considered for use in the First Front Door program, a minimum of three topics, in addition to predatory lending, must be covered.

Section C

I, the undersigned, hereby certify that I am an authorized officer, employee or agent of the FHLBank member on whose behalf this request is being submitted; that all the information included herein is true, complete and accurate; and that appropriate steps were taken to ensure its accuracy. I further certify that the counseling provided will adhere to all FHLBank guidelines relating to homeownership counseling as stated in the First Front Door Product Manual.

Name of Requestor

Member Institution of Requestor

Signature of Requestor

Date

Please call the Community Investment Department at 800-288-3400 Option 4 with questions.